



Review **2018**

noda

Be inspired by amateur theatre

Our team at Peterborough



Dale Freeman
Chief Operating Office

I'm so pleased to tell you that NODA continues to go from strength to strength, with a strong Head Office team and a fantastic array of volunteers throughout the UK without whom we could not function. Neither would we without the support of our 3000+ strong membership. One of my favourite aspects of the job is

attending the many (and varied) regional conferences throughout the year, along with our National President and meeting so many of the inspirational and wonderful people! I am always happy to hear from the membership so feel free to drop me a line. Dale's email address is dale@noda.org.uk



Rob Williams
Marketing and Publishing Executive

Rob has been involved with theatre since being at school, first onstage, then technical design before finally moving into theatre management. Having worked in both professional and amateur theatres he brings a wealth of marketing experience to NODA. More recently he has

worked in marketing with the UK arm of an agricultural machinery manufacturer (He does say that at times they were more dramatic than theatre people!) He is still heavily involved with his local amateur group both onstage and directing. Rob is responsible for the publication NODA Today and all things marketing within NODA. Rob's email address is rob@noda.org.uk



Beverly Clarke
Administrative Support

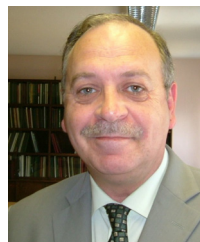
Another long standing member of the NODA head office team is Beverly Clarke who has also been with us for over 13 years as Finance Assistant. Beverly has recently taken over the role of Summer School Administrator and those of you attending Summer School this year may

well have had some communications with Beverly already. Following a staff restructure, Beverly's new post within NODA is to provide admin support to the Chief Operations Officer and Summer School. Beverly's email address is beverly@noda.org.uk



Chris Cotton
Finance Manager

Chris joined NODA in 2018, bringing with him 14 years experience working in accountancy practices. He is responsible for all financial matters from bookkeeping and credit control through to preparing statutory accounts. Chris's email address is chris@noda.org.uk



Richard Hutchinson
Membership Services

Richard is responsible for Membership Services which includes pantomime licensing, NODA Long Service Awards, new membership applications, general membership enquiries. Richard's email address is richard@noda.org.uk





President's Report

Jacquie Stedman

Undertaking the role of National President puts one in a very privileged position and this last year has seen David and I enjoy those privileges to the full, at the invitation of member groups within the UK and abroad...a truly amazing experience!

Amateur theatre used to be made up – in lots of cases – of forgotten lines and wobbly sets... rather like 'The Art of Coarse Acting', how times have changed! Amateur theatre now, is absolutely full of talented individuals working

together to provide entertainment to the general public – not just for friends and members of their families, but for a paying public who wish to enjoy the intimacy that is live theatre. Amateur theatre is performed in proper established theatres, small theatres, tiny theatres, schools and village halls, but it all speaks the same language and is part of our heritage. That language is passion in all its guises. The passion of the Director with his, or her, vision for the piece being rehearsed; the passion of the production team to play their part in helping create that vision and bring it to the stage; the passion of the technical team in providing all the bells and whistles for said vision; the passion of the performers – no matter what their role - in showing the audience the finished vision and finally the audience for buying a ticket to see that vision enacted. Such dedication, hard work and energy to provide live theatre for no payment – apart from, maybe, the professionals within the production team.

We, as NODA, have to be part of that passion too. We have to care



passionately enough to encourage and communicate with groups; to be the critical friend when attending productions and to strive to retain our membership within the NODA family.

Passion is very evident, too, within the NODA Theatre Summer School. In 2019 we had 220 students attending courses across all the disciplines both performing and technical. It is 20 years since we became the joint School, so next year we will come of age, having grown in size and artistic content to be what we are today. Our students come from all parts of the UK and Europe – with a growing contingent from Switzerland year on year. The Summer School team work extremely hard both in the run-up and during the week of the School, and with our new School Director, Sarah Osborne, working with the team, we have seen both a continuation of the ethos of the School and new ideas for improving the range of courses that we can offer. We continue to provide financial support to students, particularly first-timers and those on limited incomes, to enable them to improve their talents within the safe environment of 'the Bubble'. Please come and join us in 2020.

So, thank you for making 2018/19 a most memorable year for us – we wish you every future success with your 'passionate' productions.

Report of the Trustees for the Annual General Meeting of the National Operatic and Dramatic Association

The National Operatic and Dramatic Association Charitable Incorporated Organisation Charity No. 1171216

This Report covers the first complete 12 months of the Association since it became incorporated as a Charitable Incorporated Organisation (CIO)

The over-riding strategy in the year has been to be proactive in making contact with members, to offer and provide increased direct support as well as continuing to explore opportunities for mutually beneficial joint working arrangements.



Vision

The vision for the National Operatic and Dramatic Association is that amateur theatre is successful and sustainable, providing a range of opportunities for people to develop their skills, and enjoy taking part in theatre, at all levels.

Mission

NODA's mission is to support the education and information needs of individuals and organisations with high quality services and products that contribute to the success of amateur theatre as well as encouraging appreciation of the sector by participants and audiences alike.

We aim to:

- ★ Give a shared voice to the amateur theatre sector.
- ★ Help amateur societies and individuals achieve the highest standards of best practice and performance.
- ★ Provide leadership and advice to enable the amateur theatre sector to tackle the challenges and opportunities of the 21st century.

NODA structure

NODA has an elected council, comprising 11 councillors, the Chairman and President and two life members, usually Past Presidents, appointed by Council. Each councillor represents a region, and each region has a committee which through its network of Regional Representatives provide a vital link to the associations grass roots working with societies to sustain and promote amateur theatre in their part of the country. There are five staff members at our Head Office based in Peterborough.

Be inspired by amateur theatre

Founded in 1899 'to protect and advance the interests of operatic and dramatic art and of societies engaged therein', our membership continues with 2123 society members and 970 individual enthusiasts staging musicals, operas, plays, concerts and pantomimes in venues ranging from the country's leading professional theatres to village and community halls and many other performance areas.

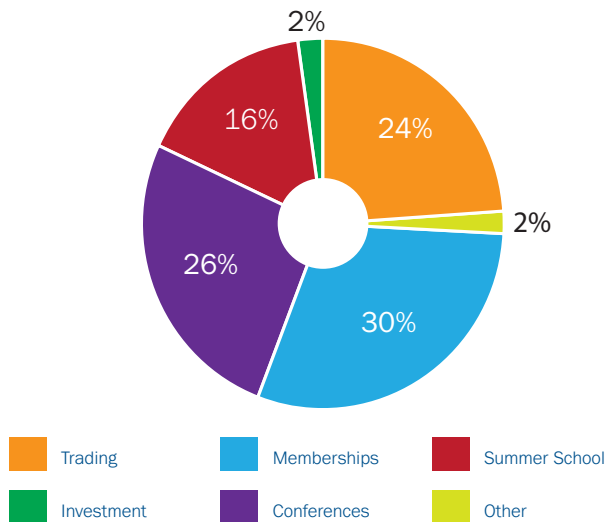
Highlights

The Chairman's Report details many of the highlights of these last 12 months and the Finance Report details our Financial position.

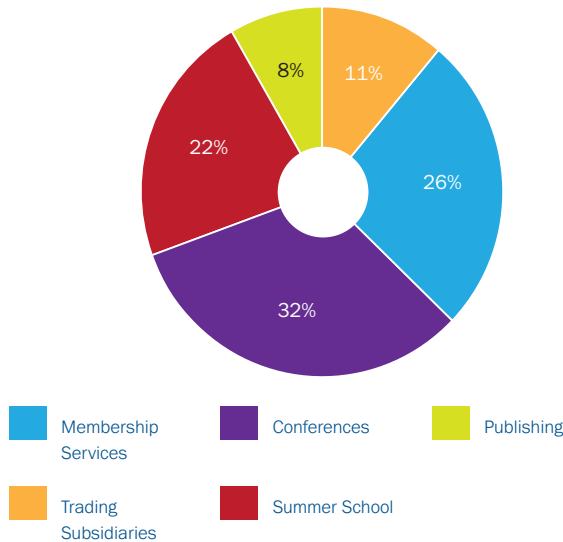
Income and expenditure

These charts show how income and expenditure were allocated in 2017.

Income 2018



Expenditure 2018



National Operatic and Dramatic Association

Summary consolidated statement of financial activities (incorporating income and expenditure account)

For the Year ended 31 December 2018 (for the period 1 May 2017 to 31 December 2017)

	Restricted £ for the period 1 May 2017 to 31 December 2017	Unrestricted £	2017 Total £	Restricted £ for the year ended 31 December 2018	Unrestricted £	2018 Total £
Income from						
Transfer of Net Assets from NODA Charity No 254640	1,927	887,802	889,729			
Donations and Legacies		736	736		1,075	1,075
Other trading activities (including subsidiary)		152,195	152,195		207,845	207,845
Investments		16,433	16,433		17,525	17,525
Income from Charitable activities						
Membership		163,523	163,523		251,821	251,821
National conference		15,571	15,571		13,823	13,823
Regional events		31,547	31,547		205,986	205,986
Summer school		145,154	145,154		140,114	140,114
Other incoming resources		6,220	6,220		13,663	13,663
Total Incoming Resources	1,927	1,419,181	1,421,108		851,852	851,852
Expenditure on						
Raising funds						
Trading subsidiary costs		65,601	65,601		89,851	89,851
Charitable activities						
Membership services		93,463	93,463		209,052	209,052
National Conference		28,087	28,087		25,479	25,479
Regional events		80,723	80,723		233,274	233,274
Summer school		174,092	174,092		177,012	177,012
Publishing		41,733	41,733		63,554	63,554
Total Resources Expended		483,699	483,699		798,222	798,222
Net income before other gains and losses	1,927	935,482	937,409		53,630	53,630
Gains/losses on revaluation of fixed asset investments		4,696	4,696		-36,156	-36,156
Net movement in funds	1,927	940,178	942,105		17,474	17,474
Reconciliation of Funds						
Total Funds at 1 January 2018	0	0	0	1,927	940,178	942,105
Total Funds at 31 December 2018	1,927	940,178	942,105	1,927	957,652	959,579

The comparative figures for 2017 have been restated to reflect the change in accounting requirements.

Summary balance sheet
As at 31 December 2018

	The group 2017 (£)	The charity 2017 (£)	The group 2018 (£)	The charity 2018 (£)
Fixed Assets				
Intangible assets	36,000	36,000	32,000	32,000
Tangible fixed assets	144,942	144,942	145,855	145,855
Investments	673,110	673,210	636,954	637,054
	854,052	854,152	814,809	814,909
Current Assets				
Stock	9,982		19,438	
Debtors	161,916	147,108	196,960	203,133
Cash at bank and in hand	281,043	213,325	282,764	224,918
	452,941	360,433	499,162	428,052
Creditors				
Amounts falling due within one year	-364,888	-384,315	-354,392	-305,697
Net current assets/liabilities	88,053	-23,882	144,770	122,355
Creditors due after more than one year				
Net assets	942,105	830,270	959,579	937,264
Funds				
Restricted Funds	1,927	1,927	1,927	1,927
Unrestricted Funds	940,178	828,343	957,652	935,337
Total Funds	942,105	830,270	959,579	937,264



Chairman's Report

Michael Hastilow

The report for 2018 is for a twelve months period, comparative figures are for the 8 months from the incorporation of NODA as a CIO to 31 December 2018.

In July of last year we welcomed Chris Cotton who took over from Craig Allison the role of Finance Manager and Rob Williams who took on the mantle of Marketing and Publishing Executive from Becky Owen-Fisher.

Both Chris and Rob are proving

their worth to the Association under the capable leadership of Dale Freeman our Chief Operating Officer.

In line with identifying the needs of members we planned a Volunteer Conference which was held in March of this year, 2019.

Achievements and Performance

- ★ The benefit of Social Media was utilised to cover all aspects of NODA's activities in promoting Summer School, Badges and awards, shows and events and the hit rate continues to rise steadily on all fronts.
- ★ Members continued to use the Legal Helpline to their advantage
- ★ NODA Safe advice line continues to be utilised by members for both specific and general health and safety issues.
- ★ Fact Sheets are still a sound source of information for members.
- ★ News letters are circulated at regular intervals
- ★ Revamp of NODA Today commenced with the Winter edition with the aim of making the magazine both more readable and relevant.
- ★ Minor improvements have been made to our website.

Membership

At	31.12.18	31.12.17
Societies / Associates	2,123	2,128
Individual / Joint / Life	970	1,046



NODA Theatre Summer School

To many this is the jewel in our crown, it provides the Association with a vehicle with which to meet its educational objectives.

The residential theatre summer school was held from 28th July to 4th August 2018 at the Yarnfield Conference Centre, Stone, Staffordshire and was the first under the direction of Sarah Osborne. The 15 courses (two of them 3 day short courses) covered acting, direction, musical theatre in rehearsal, musical theatre in performance looking at Hamilton. The technical topics were on stage management and sound, the short courses investigated writing and acting for screen. Bursaries are available to make the school more affordable to all members of member societies.

National Conference

NODA's National AGM & Presidential Gala took place at St Ann's Manor, a Hilton Hotel in Wokingham on 22nd September 2018 at which Jackie Stedman was installed as President. We welcomed Seamus Powers, President of the Association of Irish Musical Societies (AIMS) and the Annual meeting of the Regional Committee members took place. A feature of the Gala Dinner was that each table was named after a London Theatre and the menu's on that table contained a brief resume of the theatre.

Regional Conferences

Each region held their own conference, all different both in their format and length. Many now hold workshops or other training events, to hone the skills and techniques of society members. Many invite the theatrical traders to support with displays of their offering. A number incorporate an awards event. Wherever possible, the President will be in attendance along with a staff member from head office.

Advice, representation and recognition

NODA continues to provide advice both on a one to one basis or through its published fact sheets. The NODA Legal helpline is provided by Counterculture LLP and Health and Safety Advice by NODA Safe. All are used on a regular basis by members.

1,424 long service awards, including youth awards and certificates were made in 2018, a twelve month period, compared with 820 in the previous 8 months. For a complete comparison, the total awards issued in 2017 by both the Association and the CIO totalled 1353. NODA awards are in recognition to service in the dramatic arts and are available to all members of NODA affiliated societies. For those who do not meet the criteria for a long service award, eg paid officials, NODA does offer a Commendation award.

Website

The website continues to be developed and offers access to an increasing range of information and services, including online access to pantomime scripts, membership renewals, online booking for Summer School and the National AGM and Presidential Gala. The website had 329,800 visits in 2018 compared with 294,840 visits in 2017. The number of individual visitors was 188,804 in 2018 compared with 176,524 in 2017.

Programme and Poster Competition

Each Region holds its own Programme and Poster competition, all to the same rules as published on the website, with the winning entry in each category going forward to the national competition. The national winners and runners up for 2018 will be presented at the National AGM in September 2019.

Fundraising

No national fundraising initiatives were undertaken in 2018.



Message from our Patron. Connie Fisher



Dear All,

Apologies that I am unable to be with you in person at this year's AGM.

I am once again working on the Junior Eurovision TV series culminating in a live final for Welsh broadcaster S4C at the end of September and the final in Poland in November! As a mentor and judge on the show I find it hugely rewarding to help young talent to grow as performers and to see the difference this on stage experience makes to their confidence. I remember how much this experience helped me to hone my stage skills and to pursue a professional career in the West End.

I very much enjoy keeping up with your news in the NODA magazine and my regular meetings with Past President Derek and look forward to seeing and hearing about more exceptional productions this year.

I'm honoured and delighted to continue as NODA's patron and wish you all the best for another fabulous year.

Climb every mountain until you find your dream!

Connie Fisher

Finance Report

The Consolidated Accounts (audited by MHA Macintye Hudson) have been prepared in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard (FRS) 102 'The Financial Reporting Standard applicable to the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The audited accounts were approved by Council on 22nd June 2019, and copies are available from the Peterborough Head Office. The Accounts cover the twelve months to 31 December 2018, the comparative figures cover the shorter 8 month period from 1 May to 31 December 2017, being from the date the Association transferred all of its undertaking to the Charitable Incorporated Organisation (CIO).

Income for the year (including £17,525 from investments) is £851,852 compared to £531,379 for the 8 months of 2017. The cost of running the Association amounts to £798,222 (8 months £483,699) giving a surplus before Gains or losses in investment values of £53,630 (8 months £47,680). 2018 was not a good year for the investment market and we incurred a loss on revaluation at 31 December 2018 of £36,156 (2017 a gain of £4,696) leaving NODA with a net surplus for 2018 of £17,474 (8 months £ 52,376).

Profit from NODA Ltd was £117,992 for 12 months to 31 December compared with £89,522 for the 8 months to 31 December 2017. The Profits of NODA Ltd are donated via gift aid to NODA (the charity).

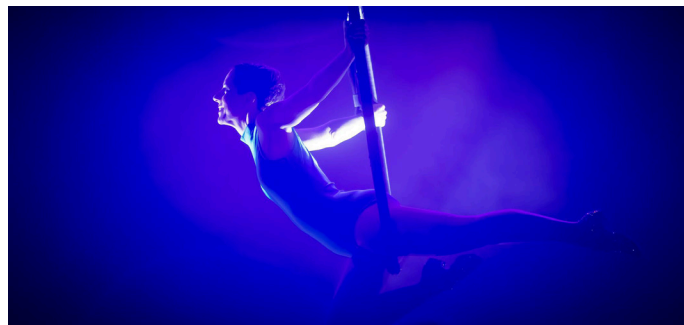
- ★ Trading Subsidiary (NODA Ltd). The Profit achieved in the year is more than the amount budgeted.
- ★ Insurance Commissions of £136,636 were received in the year at an enhanced rate in lieu of profit share.
- ★ Investment income of £17,525 is in accordance with the expectations for the year.

- ★ Governance Costs, shown in 2017 Accounts no longer require to be shown separately. In 2017 £35,614 was disclosed, comparative figures have been adjusted to absorb this charge.
- ★ National Conference in 2018, the net cost was £11,656 (2017 restated at £12,516)
- ★ Regional Conferences/events. This category includes Regional conference, regional and district awards, regional workshops and district meetings. The overall net cost for 2018 was £27,288 and compares with £49,176 restated for 2017.
- ★ Related Party transactions. The Charity was invoiced(net) £27,864 (2017 £ nil) for legal services performed by GRM/ Greenwoods GRW where Chris Harper, our honorary solicitor, was a consultant.
- ★ Summer School, the net costs of Summer School £36,898 (2017 £28,938),
- ★ Publishing Print and Electronic Newsletters and Magazine spend was £63,554 (2017 restated at £41,733 for the 8 months.)

The "Summary Consolidated Statement of Financial Activities" and the "Summary Balance Sheet" included in this Review for the year ended 31 December 2018 are extracted from the NODA Consolidated Accounts, copies of which may be obtained from the NODA Head Office in Peterborough.

Council are therefore reporting that at the 31 December 2018 the net consolidated worth of NODA CIO, your Association, was £959,579 and Council recommend the adoption of these accounts at the AGM on 28th September 2019.

Council propose that this report will be taken as read at the AGM but that questions will be invited to be submitted either prior to the AGM (preferred) or from the floor at the AGM.





National Operatic and Dramatic Association

Reference and Administrative Details of the Charity, its Trustees and Advisors for the Period 1 January 2018 to 31 December 2018

Trustees	
Jacquie Stedman, President (appointed 22 September 2018)	Don McKay, Regional Councillor, East
Nick Lawrence, President (resigned 22 September 2018)	Nanette Lovell, Regional Councillor, East Midlands
Christine Hunter Hughes, Vice President (appointed 22 September 2018)	Andrew Rogers, Regional Councillor, London (appointed 22 September 2018)
Jacquie Stedman, Vice President (resigned 22 September 2018)	Jacquie Stedman, Regional Councillor, London (resigned 22 September 2018)
Michael Hastilow, Chairman (appointed 22 September 2018)	Gordon Richardson, Regional Councillor, North
John Barnes, Chairman (resigned 22 September 2018)	Leslie Smith, Regional Councillor, North East
John Barnes, Life Member Representative	Christine Hunter Hughes, Regional Councillor, North West
Nick Lawrence, Immediate Past President (appointed 22 September 2018)	Stuart McCue Dick, Regional Councillor, Scotland
Michael Hastilow, Immediate Past President (resigned 22 September 2018)	Kay Rowan Regional Councillor, South East
	Graham Liverton, Regional Councillor, South West
	Jordan Spencer, Regional Councillor, Wales & Ireland
	Ian G. Cox, Regional Councillor, West Midlands

Principal Staff	
Dale Freeman - Chief Operating Officer	Beverly Clarke - Administrative Support
Chris Cotton - Finance Manager	Richard Hutchinson - Membership Services
Robert Williams - Marketing and Publishing Executive	

Patrons

The Lord Lloyd Webber
Connie Fisher

Honorary Solicitor

Christopher Harper

Bankers

Unity Trust Bank
4 Brindleyplace
Birmingham
B1 2HB

Solicitors

Greenwoods GRM LLP
1 Bedford Row
London
WC1R 4BZ

Auditors

MHA MacIntyre Hudson
Chartered Accountants &
Registered Auditors
1 The Forum
Minerva Business Park
Lynchwood
Peterborough
PE2 6FT



noda

Be inspired by amateur theatre

National Operatic and Dramatic Association

15 The Metro Centre
Peterborough
PE2 7UH

Tel: +44 (0) 1733 374 790 | Email: info@noda.org.uk

Web: www.noda.org.uk

facebook.com/NationalOperaticDramaticAssociation

National Operatic and Dramatic Association is a registered charity no. 1171216
NODA Limited is a registered company no. 241572, registered office 15 The Metro Centre, Peterborough PE2 7UH